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# **EMERGENCY PREPAREDNESS AND RESPONSE PLAN POLICY**

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## Introduction

**O.Y. Nofar Energy ("Nofar" or "Nofar Energy") is committed to ensuring the safety and well-being of all its employees, suppliers, constructors, and visitors. This Emergency Preparedness and Response Plan (EPRP) policy outlines the procedures and responsibilities to prepare for and respond to emergencies effectively. This is an addition to our Safety plan.**

**The goal is to minimize harm to individuals, protect assets, and ensure a prompt return to normal operations.**

## Scope

This policy applies to all employees, contractors, and visitors at Nofar Energy facilities. It covers a range of potential emergencies, including, missile attacks, natural disasters, fire, medical emergencies, hazardous material spills, and other critical incidents.

## Objectives

- Ensure the safety and well-being of all personnel
- Minimize damage to property and assets
- Maintain clear communication during emergencies
- Provide effective and timely response to emergencies
- Facilitate a quick recovery and resumption of normal operations
- Roles and Responsibilities

## Emergency Response Team (ERT)

- The ERT is responsible for coordinating the overall emergency response. The team includes representatives from key departments such as HR, Operations, Safety inspector, and Management.
- The ERT will conduct regular drills, review emergency procedures, and update the EPRP as necessary.

## Employees

- All employees must familiarize themselves with emergency procedures and participate in training and drills.
- Employees should report any potential hazards or unsafe conditions to their supervisors or the ERT.

## Supervisors and Managers

Supervisors and managers are responsible for ensuring that their teams understand and comply with the EPRP.

They must lead their teams during an emergency, ensuring their team enters the shelter, that the office is evacuated, and/or that other response actions are conducted safely and efficiently.

## Emergency Procedures

### Missile Attacks

- Identify Vulnerable Areas: Assess and identify areas most vulnerable to missile threats.
- Assess Building Safety: Evaluate buildings and designate safe rooms or shelters.
- Make sure that Warning Systems are working: Ensure reliable systems for alerts (sirens, mobile alerts, etc.).
- Schedule drills for various scenarios
- Evacuation Routes: Plan and mark routes in advance.

### **Response During an Attack:**

#### **Immediate Actions:**

- Seek Shelter: Move to the nearest shelter upon alert.
- Stay Informed: Follow updates from reliable sources.
- Minimize Exposure: Stay away from windows and exterior walls.

#### **After the Attack:**

- Wait for All Clear: Stay in shelter until the all-clear is given.
- Check for Injuries: Administer first aid and seek medical help if needed.
- Report Damages: Report structural damages to authorities.

### Evacuation Plan

- Identify and mark all emergency exits and evacuation routes.
- Conduct regular evacuation drills to ensure all personnel are familiar with the procedures.
- Designate assembly points where employees should gather after evacuating the building.
- Conduct a roll call at assembly points to ensure all personnel are accounted for.

### Fire Safety

- Install and maintain fire detection and suppression systems.
- Train employees on the use of fire extinguishers and fire safety procedures.
- In case of a fire, activate the fire alarm, evacuate the building, and call emergency services.

### Medical Emergencies

- Provide first aid training to designated employees.

- Maintain first aid kits and automated external defibrillators (AEDs) at accessible locations.
- In case of a medical emergency, call emergency services and provide first aid until professional help arrives.

### **Natural Disasters**

- Develop specific response plans for natural disasters relevant to the location (e.g., earthquakes, floods, hurricanes).
- Ensure that emergency supplies, such as water, food, and blankets, are available.
- Follow official guidance and alerts from local authorities.

### **Hazardous Material Spills**

- Identify and label all hazardous materials stored on-site.
- Provide training on handling and responding to hazardous material spills.
- In case of a spill, evacuate the area, contain the spill if safe to do so, and call emergency services.

## **Communication**

- Establish an emergency communication system to notify employees of an emergency and provide instructions.
- Maintain an up-to-date contact list for all employees, emergency services, and relevant authorities.
- Designate a spokesperson to communicate with the media and public during and after an emergency.

## **Training and Drills**

- Conduct regular training sessions for all employees on emergency procedures.
- Schedule and conduct emergency drills at least twice a year to ensure readiness.
- Review and update the EPRP based on feedback from drills and actual emergencies.

## **Review and Continuous Improvement**

- The ERT will review the EPRP annually and after any significant emergency.
- Gather feedback from employees and stakeholders to identify areas for improvement.
- Implement changes and updates to the EPRP to enhance emergency preparedness and response capabilities.

## **Contact Information**

For questions or concerns about this policy, please contact Zur Lanes, COO at [Zur@nofar-energy.co.il](mailto:Zur@nofar-energy.co.il)